



# AGENDA

## Community Advisory Commission

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**Wednesday, November 4, 2015**

Milpitas City Hall, Committee Meeting Room  
455 E. Calaveras Blvd.  
7:00 p.m.

- I. Roll Call:** Thelma Batilo, Syed Mohsin, Mike Bilbao, Ashish Kathapurkar, Oscar Leon, Michelle Manassau, Jose Rosario, Ashok Sharma, Van Lan Truong  
Alternates: Evan Bell, George Chen, Vishal Gandhi, Michael Lee

**II. Seating of Alternates:**

**III. Pledge of Allegiance:**

**IV. Approval of Agenda:** November 4, 2015

**V. Approval of Minutes:** October 7, 2015

**VI. Public Forum:**

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Members of the audience are invited to address the Commission on any subject not on tonight's agenda. Speakers are asked to supply their name and address for the record. Each person wishing to speak on an item before the CAC at a regular or special meeting shall be permitted to be heard once for a maximum of three minutes. Commissioners cannot respond to issues brought forward, but may request that the matter be placed on the agenda of a future meeting.

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**VII. Announcements**

**VIII. Liaison Report**

**City Council Report:** Vice Mayor Carmen Montano

**IX. Commissioners' Round Table**

**Background:** This time is for Commissioners to share information they feel may be of interest to the Commission.

**X. New Business**

**A. Town Hall Meeting**

In the 2016 CAC Work Plan, the CAC will host a Town Hall Meeting in May. The Town Hall Meeting will focus on education. The date, location, scope of the meeting, amongst other items will need to be determined in anticipation of the May event.

**Recommendation:** Begin preliminary discussions for the planning of the Town Hall Meeting in May 2016.

## **XI. Unfinished Business**

### **A. Our City Forest Tree grant**

Staff will provide an update from their meeting on October 21<sup>st</sup> with Roman Desoto of R3 Studios and Our City Forest. Staff will also report on their meeting with Public Works to discuss the logistics of the tree planting.

**Recommendation:** Receive staff presentation and provide direction to staff.

### **B. Make a Difference Day Debrief**

Make a Difference Day was held on October 25, 2015. This is an opportunity to review the successes of the day and to see what processes or items can be improved for a more successful event.

**Recommendation:** Review the successes and make note of areas that can be improved.

### **Review Subcommittee Member Assignments and Update as Needed**

Make a Difference Day:	Batilo, Mohsin, Sharma (A)
National Night Out:	Mohsin, Manassau, Truong, Bilbao (A)
NBO Awards:	Manassau, Rosario, Bilbao, Leon (A)
Spring Cleanup Day:	Sharma, Leon, Manassau, Batilo (A)
Town Hall Meeting:	Batilo, Leon, Kathapurkar, Sharma
Tree Planting:	Kathapurkar, Bilbao, Rosario, Mohsin (A)

## **XII. Adjournment:** to December 2, 2015

### **KNOW YOUR RIGHTS UNDER THE OPEN GOVERNMENT ORDINANCE**

Government's duty is to serve the public, reaching its decisions in full view of the public.  
Commissions, boards, councils and other agencies of the City exist to conduct the people's business.  
This ordinance assures that deliberations are conducted before the people and the  
City operations are open to the people's review.

Materials related to an item on this agenda submitted to the Community Advisory Commission after initial distribution of the agenda packet are available for public inspection at the Neighborhood Services Division at Milpitas City Hall, 455 E. Calaveras Blvd., Milpitas, during normal business hours.

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*The Open Government Ordinance is codified in the Milpitas Municipal Code as Title I Chapter 310 and is available online at the City's website [www.ci.milpitas.ca.gov](http://www.ci.milpitas.ca.gov) by selecting the Milpitas Municipal Code link.*